

Ruthven City Council Meeting
August 7, 2018 - 6:30 PM

The Ruthven City Council, of the City of Ruthven, Iowa, met on the 7th Day of August, 2018, at 6:30 PM, in regular session, in Council Chambers at City Hall, pursuant to law and to the rules of said council.

Meeting was called to order by Mayor David J Kirk in the Chair, and the roll being called, the following members were present: Mitch Anderson, Dustin Johnson, Jay Schoning, Marci Simington and Terrence Williams Absent: None

City employees present: Dave Conlon and Margaret Tatman. Public: Lenny Larsen of ISG, Rod Eaton and Allan Aldrich.

Motion Simington, second Williams to approve Minutes from July 17, 2018 Council Meeting, Summary list of claims, Clerk's financial reports and Approval for Payout of PACGDC Commercial Demolition Grant for 3482 Old Hwy 18. Vote: Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Motion Johnson, second Schoning for Approval of Application and Payout of PACGDC Housing Grant for 1106 Bruce St. Vote: Ayes: Anderson, Johnson, Schoning and Simington. Nays: None. Absent: None. Abstain: Williams.

Nuisances were discussed. Resident Rod Eaton was present and shared that he does have everything on his letter done, except the "dog house". He is planning to roof it this fall and in the next year to two build a garage on the site. He uses the building for storage of antiques right now and needs to find someone to help store the items. Council asked he come back to the next council meeting, August 21st, and bring a plan of action to show a timeline of his work on the substandard building.

Mayor Kirk stated that the Mason's will be helping the owners of property at 1606 Ruthven St. by clearing weeds and overgrowth of trees and also cutting down voluntary trees.

Other properties were discussed and Clerk Tatman informed council that August 20th is the 30 day marker for the courtesy letters and properties which have not complied will be discussed at the August 21st council meeting for further decision on how to proceed. City Clerk was asked to check properties now and send out thank you letters to those that have complied.

Recent Cemetery Maintenance complaint was discussed. Mayor Kirk explained to council that he spoke personally with maintenance contractor Grandstaff about the current condition of the cemetery and the obligations he has under his contract to make sure the "Normal Maintenance Requirements" as set out in his contract with the city are performed. Mayor Kirk will get a copy of the contract and meet Grandstaff and do a walk around together in the near future.

Lenny Larsen, ISG Engineering went over Sewer Project Phase I and Phase II updates. Phase I is complete now as the DNR inspector came and did his inspection. Ruthven still has one (1) year if problems come up or something was not finished correctly to get those things done.

Lenny shared that Phase II Sewer project final plans are complete and he will be submitting them to the DNR next week. He mentioned that he has been in conversation with Mid-American as they will need to install a 480 3 phase which will be \$65,000.00 to \$70,000.00 cost. These prices are already allotted for in the plans at the sum of \$100,000.00 so this is already a lesser amount than anticipated in the plans. Lenny did state that this will have to be

installed prior to any start date for Phase II work. He will have more updates at the September 7th meeting.

Motion Johnson, second Simington to approve Resolution No 25-2018 – A Resolution setting Hearing on the City of Ruthven Iowa's Intent to Amend Ruthven City Ordinance Chapter 92 Pertaining to Water Rates. Roll Call Vote: Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None. Public Hearing is set for Tuesday August 21, 2018 at 6:45 p.m.

Clerk Tatman shared a Mold Removal Quote for City Hall from Environmental Property Solutions in the amount of \$1,880.00. After much discussion council asked Clerk Tatman to obtain more bids from private contractors and Servpro for the complete process of removing the wall, insulation and moldy materials, sealing the mold and then re-construct the wall with sheetrock etc. Bids will be gone over at the August 21, 2018 meeting.

Mayor Kirk talked with the council about replacing the current city website due to the fact that it cannot be made into a secure site since it is a word press website. Mayor Kirk and Clerk Tatman are working with two different website design businesses to get quotes for a new secure website that will be easy for staff to update, move things around and add to the site. Mayor Kirk stated that if the website initial site fees are in the budgeted amount they will proceed with getting the new site built and up and running. If the initial site fees are above the budgeted amount they will bring it back to council to decide which company to use.

No one has come forward to fill the opening on the Planning and Zoning Board so Mayor Kirk will do some more calls and find a volunteer to fill the position.

September 5th was the date picked out by Mayor and Council for a fall Ruthven Town Hall Meeting. Mayor Kirk has lined up PA County Health System CEO Brett Antczak to speak at the meeting about all the services the hospital has for residents of Palo Alto County. Some of the programs are mental health appointments in the clinics, prescription drug assistance and health coaches. Mayor Kirk is also going to invite PA County Sheriff Lynn Schultes to attend so he can address citizens' concerns on law enforcement issues. Mayor Kirk himself will have updates on other happenings in Ruthven too.

Old business was discussed and Old Hwy 18 street project was first. PA County Engineer has asked Clerk Tatman to send out courtesy letters to the residents that will be affected by the construction project. This request was ok with the council so she will draw up the letters and mail to the residents yet this week.

Other old business was the baby pool. PWD Conlon stated that they didn't want to start cutting, jackhammering and removing the concrete around the baby pool while the pool was still in use because there will be big chunks of concrete and dust flying all over when they are doing it. He will start fixing it the same week that the city pool closes and hopefully be done within a couple weeks.

Mayor Kirk discussed with council what will happen next with the property at 3482 Old Hwy 18 now that the demolition of the building is completed. PWD Conlon was asked by council to remove the old metal poles that used to hold the sign. He will do that very soon. Mayor commented to council that the property will always remain the property of the city. Ownership will not transfer and the city and fire department will do some type of lease such as they have now. Council members agreed and then they discussed the possibility of housing both the ambulance and fire department in one building. Legal aspects do not allow the ambulance to be in a direct adjoining building where there is a liquor permit issued so a building that would be separated so the ambulance crew can access the kitchen/meeting room and fire department also

but still have no access to each other's side will be looked into as one possible fire and ambulance facility. Engineer Larsen stated that ISG has applied for numerous grants for these type of facilities and he will put Clerk Tatman in touch with Danielle in his office to possibly locate grants that may help pay for this facility.

Motion Johnson second Schoning to adjourn meeting at 7:32 p.m. Vote: Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Signed:

Attest:

David J. Kirk, Mayor

Margaret Tatman, City Clerk